

JACKSON COUNTY
TEMPORARY USE PERMIT APPLICATION
(Ordinance 2003-12)

Application shall be sworn to or affirmed and filed with the Administrator at least thirty (30) days prior to the time in which the temporary permit applied for shall become effective. A \$50.00 permit application and processing fee is due at time of application.

Date Application Received: _____ **Receipt Number:** _____

A. Name and permanent address or headquarters of the person applying for the permit, including phone, fax & email:

Name: _____
Address: _____ City: _____
State: _____ Zip: _____ Phone: _____ Fax: _____
E-mail: _____

B. If the applicant is not an individual, the names and addresses of each business, including phone, fax & email:

Name: _____
Address: _____ City: _____
State: _____ Zip: _____ Phone: _____ Fax: _____
E-mail: _____

C. The names and addresses of each person or persons who will be in direct charge of conducting the temporary business:

Name: _____
Address: _____ City: _____
State: _____ Phone: _____ Fax: _____
E-mail: _____

D. The dates and time within which the temporary business will be operated:

E. The legal description and street address where the temporary business will be located is attached:

Yes ___ No ___

F. The name of the owner or owners of the property upon which the temporary business will be located, including phone, fax & email:

Name: _____
Address: _____ City: _____
State: _____ Zip: _____ Phone: _____ Fax: _____ E-mail: _____

G. A signed agreement containing the permission from the owner of the property for its use for a temporary business and made a part of the application for the permit is attached: Yes ___ No ___

H. A site plan showing display areas, plans for access and egress of vehicular traffic, any moveable interim structures, tents, sign and banner location is attached: Yes ___ No ___

I. A public liability insurance policy, (original or duplicate of such policy), fully executed by the insurer, together with adequate evidence that the premiums have been paid is attached: Yes ___ No ___

K. A surety bond in the amount of \$10,000.00 made in favor of "The Board of County Commissioners of Jackson County" attached: Yes ___ No ___

M. Affidavit from applicant or authorized officer is attached: Yes ___ No ___

N. If the application is for the sale of automobiles, a copy of a valid Florida Department of Motor Vehicle Dealers license and Department of Motor Vehicle permit to conduct an “off-site” sale. If any new vehicles are to be displayed on the site, a copy of the factory authorization to do so shall be filed with the application:

Valid Florida Department of Motor Vehicle Dealers License is attached: Yes ___ No ___

Department of Motor Vehicle Permit to conduct an “off-site” sale is attached: Yes ___ No ___

Copy of the factory authorization to display new vehicles is attached: Yes ___ No ___

(Applicant Name Printed)

(Applicant Signature)

ORDINANCE NO. 2003-12 AFFIDAVIT

I, _____, the applicant or authorized officer of the applicant, attest that the applicant, _____, is currently licensed to carry on the proposed business activity _____, by all applicable state, local, and federal licensing agencies, including but not limited to, registration by an out-of-state business organization with the State of Florida for the privilege of conducting business within the State.

(Signature of Applicant/Officer)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____, who is personally known to me or has produced _____ identification and who did _____ take an oath.

Notary Signature

Printed Name of Notary